



Instructions for completing the CardiacFOCUS CVOR Toolkit

Read all of the instructions before completing the toolkit

- * Complete both worksheets and CVOR pricing sheet.
- * Worksheets are protected except for those cells where you will enter your data - all cells are formatted.
- * Do not delete any tabs in the workbook.
- * Do not add any tabs into the workbook.
- * Do not attach matrix or capped pricing agreements - only data entered directly into the toolkits will be accepted.
- * Enter either the individual component pricing or the capped system price as indicated by manufacturer number - but not both.
- * Do not provide list prices, unless that is what you are paying.
- * **Do enter rebated pricing to reflect your actual paid prices.**
- * Enter prices for **exact** matches only - do not substitute components.
- * Contact your vendor rep to complete any missing prices - ask them to provide the price that you **would** pay for that item if you purchased the item.
- * Fax or e-mail (preferred method) the completed toolkit together (both worksheets and CVOR Pricing Sheet to your Premier Region Director (RD) or Region Vice President (RVP).
- * If you have a confidentiality agreement with a vendor please be sure that you are in compliance with that agreement before completing/forwarding this toolkit to us.*

If you have any questions, please contact David Schroeder at 704-733-5519 or via e-mail: david_schroeder@premierinc.com.

This toolkit (version 2) is open to new data submissions as of October 1, 2005 and will be closed to new data submissions after March 31, 2006.
Version 3 will be open to new data submissions on May 1, 2006.

Your Final Report will be sent within 2 weeks of receipt of completed toolkit, provided we have a signed confidentiality agreement on file for your facility or health system [contact your RD for a copy of the Member Participation Agreement (MPA) form].

Attachments included:

- Instructions
- Opportunity Worksheet - CVOR
- Specialty Worksheet - CVOR
- Primary Vendor ID - CVOR
- CVOR Pricing Sheet