



Instructions for completing the CardiacFOCUS Cath Lab Toolkit.

Read all of the instructions before completing the toolkit

*Complete both worksheets, the primary vendor identification tool as well as the two pricing sheets. The tabs are entitled Opportunity Worksheet-PCI, Specialty Worksheet-PCI, Primary Vendor ID, Diagnostic Cath Pricing Sheet and PCI Pricing Sheet

*Worksheets are protected except for those cells where you enter your data - all cells are formatted.

*Do not **delete or add** any tabs in the workbook.

*You do not need to complete pricing for every product. Complete product pricing and utilization for your **primary and secondary vendors** as defined on the primary vendor ID worksheet.

* Do not attach matrix or capped pricing agreements - only data entered directly into the toolkits will be accepted. If you have a capitated program enter the individual pricing per item as defined on the signed agreement.

* Do not provide list prices, unless that is what you are paying.

* **Please enter rebated pricing to reflect your actual paid prices.**

* Enter prices for **exact** matches only - do not substitute components.

* Contact your vendor rep to complete any missing prices - ask them to provide the price that you **would** pay for that item if you purchased the item.

* Fax or e-mail (**preferred method**) the completed toolkit together (both worksheets, primary vendor ID and dx and PCI Pricing Sheet) to your **Premier Region Director (RD) or Region Vice President (RVP)**.

** If you have a confidentiality agreement with a vendor please be sure that you are in compliance with that agreement before completing/forwarding this toolkit to us.*

If you have any questions, please contact David Schroeder at 704.733.5519 or E-mail at david_schroeder@premierinc.com.

This toolkit (version 5) is open to new data submissions as of October 1, 2005 and will be closed to new data submissions after March 31, 2006.

Version 6 will be open to new data submissions on May 1, 2006.

Your Final Report will be sent within 2 weeks of receipt of completed toolkit, provided we have a signed confidentiality agreement on file for your facility or health system [contact your RD for a copy of the Member Participation Agreement (MPA) form].

Attachments included:

- Instructions
- Opportunity Worksheet-PCI
- Specialty Worksheet-PCI
- Primary Vendor ID Sheet
- Diagnostic Cath Pricing Sheets
- PCI Pricing Sheets